

Self Employed Income and Expenses

Name of Business _____	Type of Business _____
Address _____	Name of Partner _____
_____	SIN of Partner _____ % Owned _____

Income:

Revenue \$ _____	Other Income (Subsidy Received) \$ _____
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Expenses:

Advertising \$ _____	Automobile See Below
Licenses, Dues, Fees \$ _____	Home Office See Below

Insurance \$ _____	Other Expenses:
Interest, Bank Charges \$ _____	_____ \$ _____
Meals, Entertainment \$ _____	_____ \$ _____

Office Supplies \$ _____	Equipment & Furniture Purchases:
Legal, Accounting \$ _____	_____ \$ _____
Rent \$ _____	_____ \$ _____

Salaries \$ _____	Registered for HST? <input type="checkbox"/> YES <input type="checkbox"/> NO
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Telephone \$ _____	Do the above figures include HST? <input type="checkbox"/> YES <input type="checkbox"/> NO
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Automobile Expenses

Please note, the CRA requires taxpayers to keep a log of km's driven in the year

Year and Make of Car _____	Total km's Driven _____
Purchase Price _____	Business Use km's _____
Year of Purchase _____	% _____

Expenses:

Fuel \$ _____	Loan Interest \$ _____
Repairs \$ _____	Lease Payments (per month) \$ _____
Insurance \$ _____	(annual) \$ _____

Licensing \$ _____	Other Expenses:
CAA Membership \$ _____	_____ \$ _____

*If a vehicle was purchased or disposed of in the year, please provide details
If vehicle is leased, please provide a copy of purchase/lease paperwork*

Home Office Expenses

Business Use: % _____	(Percentage of home used for business)
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Expenses:

Heat \$ _____	Insurance \$ _____
Hydro \$ _____	Property Tax, Rent \$ _____
Water \$ _____	Mortgage Interest \$ _____
Maintenance, Repairs \$ _____	

Other Expenses:

_____ \$ _____	_____ \$ _____
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